

Bioscreen Test Kit (New Zealand)

Procedure for Sample Collection, Parasite Testing

Your sample must be packaged carefully to ensure the preservation of all of the parasites in your sample. Samples that are incorrectly packaged will be rejected by the laboratory as being unsuitable for testing. If recollection is required you will be charged for the cost of a replacement kit (\$94).

Contents of the Parasite Test Kit

- Three gel freezer packs, must be frozen for at least 24 hours prior to use (make sure the packs are frozen flat, otherwise they may not fit in the Polyurethane box).
- Patient questionnaire form (part of this booklet)
- One specimen container, clear plastic jar with a white screw cap lid with two holes. Please write your name, date of birth and the collection date on the label
- One airtight transparent plastic bag with a zip lock type seal
- One disposable glove (discard after use)
- One absorbent tissue, please return inside the Polyurethane box, it is used to absorb any slight leakage or condensation
- One Polyurethane box to insulate and keep the sample cool
- One cardboard outer box
- One prepaid overnight courier slip from Toll Priority for the return of your sample

Collecting a Faecal Sample

- 1. Collect specimens only on Monday. Do not dispatch samples the day before a Public Holiday (Victoria, see end of Document)**
2. Use the disposable glove to collect your stool sample (this may be done by collecting the stool either on a piece of toilet paper or into a clean plastic container such as an old ice cream tub. The faeces must not come into contact with water in the toilet bowl.
3. Using the scoop that is part of the cap of the specimen jar, collect a sample of your stool. The specimen should only fill approximately $\frac{1}{2}$ of the scoop. Please do not over fill the jar.
4. Replace the lid of specimen jar and screw the cap to seal the jar.

5. Place the sealed specimen jar in the plastic pouch with the zip lock seal.
6. If the sample is collected the day before courier pick-up, store the zip lock bag containing the specimen jar in the fridge.
7. On the day of the pick-up time place the absorbent tissue and one of the frozen gel ice packs into the white Polyurethane box and then place the zip lock bag containing the specimen jar on top of this ice pack.
8. Place the second ice-pack on top of your zip lock bag and fit the Polyurethane lid.
9. Seal the Styrofoam box with masking tape and place the Polyurethane box into the outer brown cardboard box.
10. Place the patient information form and patient questionnaire on top of the Polyurethane box.
11. Close the outer cardboard box using masking tape.
12. Fill in the Toll Priority Global Air Waybill with your name and address as the CONSIGNOR
13. Fill in the fields that are highlighted in yellow in the Customs Invoice (2 copies).
14. Fold and place the following documentation in the Toll Priority Plastic pouch and attach to the package using the adhesive strip along the top edge of the pouch
 - Customs Invoice (2 copies)
 - Declaration by the Importer (2 copies)
 - Toll Priority Global Air Waybill (placed on top so that it is visible).
15. Attach the Description of Goods label to the outside of the package using adhesive tape.
16. Place the cardboard box in the fridge until it is collected by the courier.
17. Samples are couriered by Toll Priority. Patients are required to contact Toll Priority to arrange pick up of their sample by calling 0800 231 531 before 12PM to arrange pickup on that day.
The Bioscreen Account Number is 100181.

Please be aware that Toll Priority will only accept a parcel from a person who may be asked to provide proof of identity. This person can be you, a relative or a friend.

An alternative is to drop the parcel at a local Toll Depot. If you want to drop off the parcel phone Toll and ask for the location and hours of operation of the local Toll Depot.

Payment for Testing

Pre-payment is required for all testing and collection kits are not dispatched until payment is received.

In rare instances practitioners may issue kits directly to patients in which case the patient needs to make payment to Bioscreen before submitting a specimen for testing.

Payments are usually made by contacting Bioscreen by telephone and giving credit card details (**Visa & Mastercard**).

Payments may also be made by cheque or by bank transfer (contact Bioscreen for details, +613 9687 3355).

Documentation

The patient information form must be completed for a report to be issued.

Completion of the Patient Questionnaire is optional but is useful in providing management advice to your health care practitioner and we encourage you to complete this form.

Thank you for choosing us to serve you.

General Enquiries

To obtain any information not covered in these instructions contact the Bioscreen Office:

Tel: +613 96873355
admin@bioscreenmedical.com

Victoria Public Holidays 2020

Note: these may differ from the dates in your home state

Wednesday, 1 January 2020	New Year's Day
Monday, 27 January 2020	Australia Day
Monday, 9 March 2020	Labour Day
Friday, 10 April 2020	Good Friday
Saturday, 11 April 2020	Saturday before Easter Sunday
Sunday, 12 April 2020	Easter Sunday
Monday, 13 April 2020	Easter Monday
Saturday, 25 April 2020	ANZAC Day
Monday, 8 June 2020	Queen's Birthday
Friday, 25 September 2020	AFL Grand Final Holiday
Tuesday, 3 November 2020	Melbourne Cup
Friday, 25 December 2020	Christmas Day
Monday, 28 December 2020	Boxing Day